



## Leading Individuals and Project Management Teams

### Course Description:

Participants will learn how to lead their project team successfully to deliver on time and on budget. Selecting the appropriate project team members and applying the correct skills to tasks are key at the initial stages. This course will guide you through selection as well as the management of team dynamics and communication, especially in remote teams. Finally, you will investigate tools for saving teams in trouble, look at problem solving and team focus. Instead of just being part of the team, learn how to become the leader of the team.

Topics covered include:

- Definition and characteristics of an exceptional manager
- Recruitment, Compensation and Selection
- Candidate Selection and Compensation
- Performance Management, Coaching and Motivation Techniques
- Training and development techniques
- Negotiation Strategies and Conflict resolution techniques, interpersonal and group
- Managing a diverse workforce
- Representing management to direct reports

### Who Should Attend?

Engineers who are managers-to-be. Essential for anyone leading or participating in project teams either locally or remotely.

New managers wanting to develop leadership and project management skills, existing managers wanting to learn new techniques in remote working and group decision making.